



Job title: Hotel Cook/Kitchen Staff

Description

As a cook or kitchen staff member at a hotel, your job is to prepare food for guests.

It's important to work safely and keep the kitchen clean to make sure the food is good and guests are happy.

If you enjoy cooking and being part of a team, this could be a great job for you!



Hotel Cook/Kitchen Staff 1/3



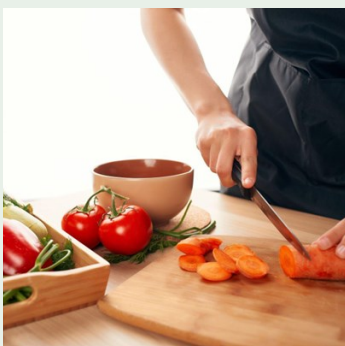
1

I prepare food.



2

I follow recipes to make delicious meals for breakfast, lunch and dinner.



3

I chop vegetables and other foods.

Hotel Cook/Kitchen Staff 2/3



4

I fry and cook food on a stove.



5

I keep my kitchen clean.

Hotel Cook/Kitchen Staff 3/3



Job title: Assistant Event Planner

Description

As an assistant event planner at a hotel, your job is to help organize special events. These events can be weddings, conferences, or parties.

It's important to be organized and friendly
It is also important to be good at working with others.

If you enjoy planning and making events special for people, this could be a great job for you!

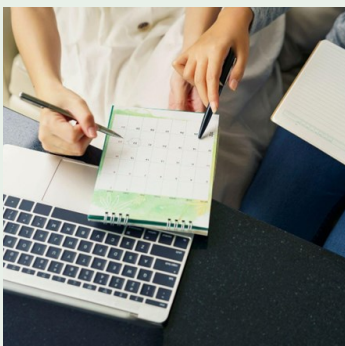


Assistant Event Planner 1/3



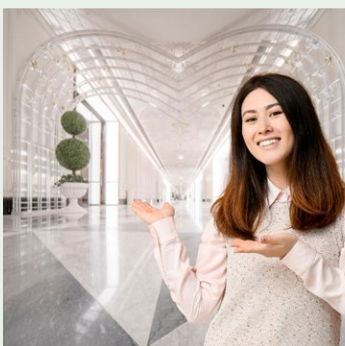
1

I help to put decorations out.



2

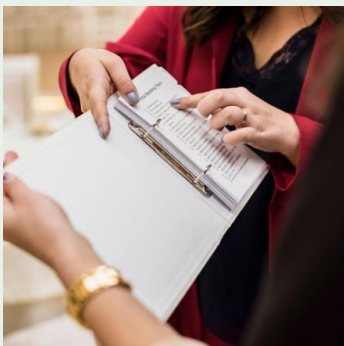
I write down important things.



3

I show clients the space available.

Assistant Event Planner 2/3



4

I work with the event planner.



5

I always ask if everything is paid.

Assistant Event Planner 3/3



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Job title: Hotel Housekeeper

Description

My job is to keep the guests' rooms and shared spaces of the hotel comfortable and clean.

As a hotel housekeeper or cleaning staff, my job is to make sure the rooms are clean

Also my job is to clean and tidy public areas in the hotel.

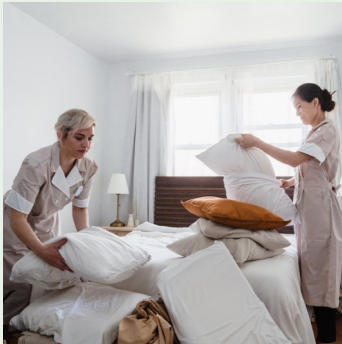


Hotel Housekeeper 1/3



1

I need to clean rooms and bathrooms.



2

I change and wash bed clothing and towels.



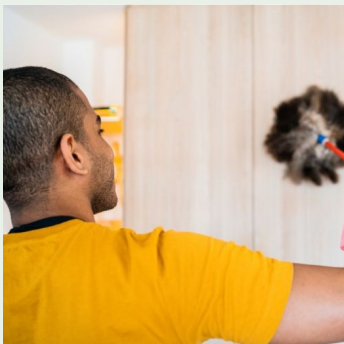
3

I vacuum floors.

Hotel Housekeeper 2/3



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4

I dust the furniture.



5

I restock supplies in the hotel rooms.

Hotel Housekeeper 3/3



Job title: Hotel Receptionist

Description

My job is to welcome guests when they arrive at the hotel.

I will help them check-in.

I will give them the room keys.

I will answer questions the guest ask.

I will answer phone calls, messages, and others.

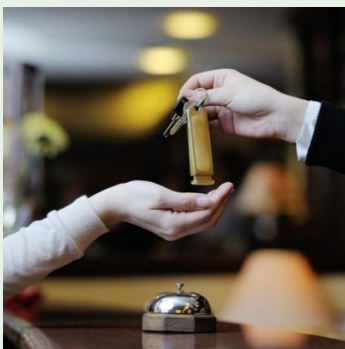


Hotel Receptionist 1/3



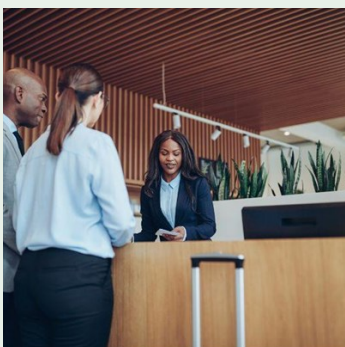
1

I welcome guests when they arrive and say goodbye when they leave.



2

I hand the room keys to the guests.



3

I answer questions that the guests ask.

Hotel Receptionist 2/3



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4

I answer telephone calls and take notes.



5

I learn what to do if something bad happens.

For example, a fire or other emergency.

I help guests leave the hotel safely or call for help.

Hotel Receptionist 3/3



Job title: Hotel Spa Receptionist

Description

My job is to welcome guests when they arrive at the hotel.

I help them check-in.

I give them the room keys.

I answer questions the guest ask.

I answer phone calls, messages, and others.

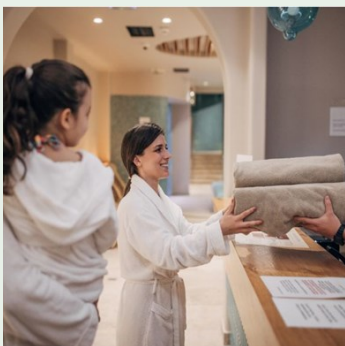


Hotel Spa Receptionist 1/3



1

I write down guest reservations for the spa services.



2

I bring clean towels, slippers and other goods.



3

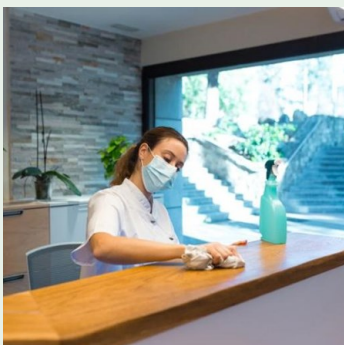
I guide the guests to their spa location.

Hotel Spa Receptionist 2/3



4

I inform my co-workers of new information I received.



5

I keep the desk area clean and organised.

Hotel Spa Receptionist 3/3



Job title: Barista—Assistant Bartender

Description

My job is to support experienced staff of the bar.

I will have to take orders, and also to serve customers.

I will prepare drinks and then I will serve them to the clients.



Barista 1/3

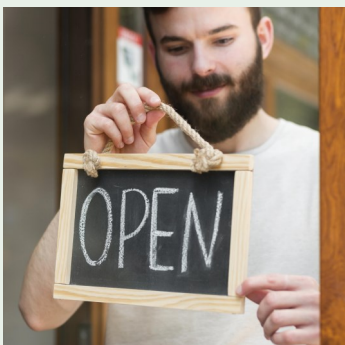


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1

I support bartenders and servers during their work hours.



2

I help in opening and closing procedures of the bar (arranging seating, cleanliness within the bar area).



3

I clear glasses and clean tables.

Barista 2/3



4

I replenish the bar with straws, coasters, and napkins.



5

I clean the coffee machine and refill containers with sugar, coffee, and ice.

Barista 3/3



Job title: Buffet Assistant

Description

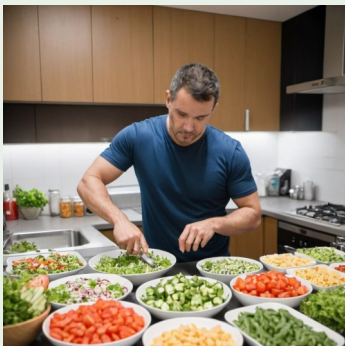
My job will be to work in the buffet section of a hotel.

I will prepare the buffet area,

I will fulfill the order received from the waiter.



Buffet Assistant 1/3



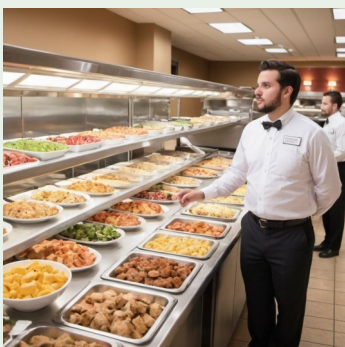
1

I prepare cold dishes such as salads and cold snacks.



2

I make beverages like coffee, smoothies, juices, etc., hot or cold.



3

I communicate with their supervisor regarding buffet inventory shortages.

Buffet Assistant 2/3



4

I set up and clean tables.



5

I clean the area around the buffet at the end of the day.

Buffet Assistant 3/3



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Job title: Gardener Assistant

Description

My job is to take care of the plants in the garden

I will plant, nurture, water, fertilize, trees and other plants

My working are will be the outdoor space of the hotel or company building.



Gardener Assistant 1/3



1

I water plants, trees, and grass in areas where automatic watering is not feasible.



2

I cut plants that obstruct people's passage in the garden.



3

I dig parts of the garden for planting new flowers.

Gardener Assistant 2/3



4

I weed wild plants from flower pots.



5

I maintain, clean, and organize tools and equipment (scissors, watering hoses, mobile grass cutting machines) after each use.

Gardener Assistant 3/3



Job title: Waiter Assistant

Description

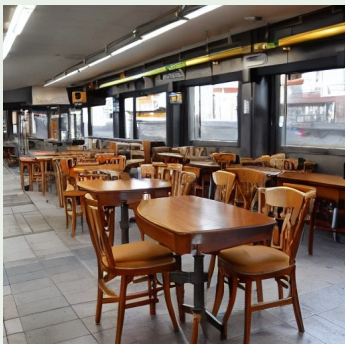
I will work alongside waiters, facilitating the serving process.

My work will involve constant supervision of the designated area.

I will support waiter by maintaining cleanliness of the tables.



Waiter Assistant 1/3



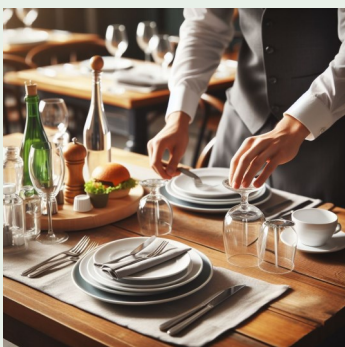
1

I dusts tables and chairs at the station.



2

I clean and transfer dirty dishes from tables to the station.



3

I set up plates, glasses, utensils, salt and peper, napkins, etc.

Waiter Assistant 2/3



4

I serve drinks, even wines if trained.



5

I serve the dishes to the tables.

Waiter Assistant 3/3